



REGAL DRAPESTM

Thank you so much for choosing Regal Drapes.

Every Regal Drapes piece is made to order with meticulous attention to proportion, materials, and finish. From the moment a fabric is chosen to the final handcrafted construction, each element is refined with intention, resulting in pieces that feel timeless, sophisticated and enduringly elegant.

Please feel free to contact us at 800.256.5005, or customercare@regaldrapes.com, should you have any questions or concerns. We are more than happy to help!

Thank you for placing your trust in Regal Drapes.

With Our Compliments,
The Regal Drapes Team

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Roman Shade Outside Mount Instructions

Getting Started: Please read through all instructions carefully before you begin your installation.

Parts Included

1. Assembled Roman Shade
2. Mounting Brackets
3. Wood Screws
4. Tension Safety Device
5. Anchors

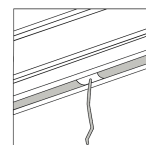
Tools Required

1. Drill with Phillip's head drill bit
2. Measuring Tape
3. Step Ladder
4. Pencil
5. Level
6. Stud Finder (OPTIONAL)
7. 1/16" Drill Bit

FOR MOTORIZED ROMAN SHADES

Check Antenna and Charging Port Positions

For best performance, fully charge the battery before installation. Once charging is complete, the blinking indicator light will turn solid.

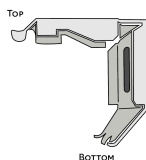


- The charging port on the side of the headrail remains accessible.
- The white antenna wire, located near the center of the headrail, is hanging freely outside the headrail.

BRACKET POSITIONING

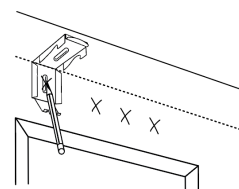
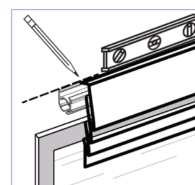
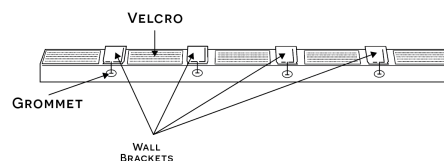
Wall Bracket Orientation

- Top/front: flat surface with a single lip.
- Bottom/front: angled surface with three small lips.



Wall Mount Bracket Installation

- Follow the arrows to identify where brackets should be installed on either side of each grommet. Install the end brackets first, and then work toward the center for proper spacing and support.
- Install the brackets 2 to 3 inches above the window frame, positioning them within the portions of the exposed headrail, and securing them directly into a stud for proper support.
- Use a stud finder to determine the locations of the wall studs.
- Mark each location with a pencil, ensuring all marks are level and aligned.
- If no studs are present, use anchors to secure the brackets.
- While holding the bracket in place, secure it firmly and flush to the wall, by using the provided screws (and anchors if required).

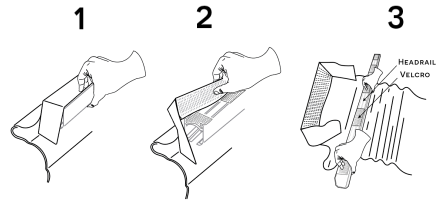


Helpful Hint: To prevent damage to the wall, pre-drill each marked location using a 1/16" drill bit.

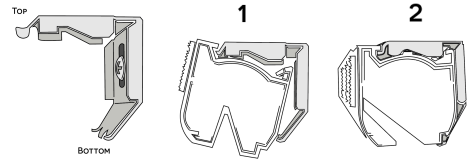
MOUNTING HEADRAIL TO WALL BRACKETS

Carefully, remove the shade from the headrail. The wall brackets should be mounted directly to the headrail—not the Velcro.

1. Position the front/top lip of the bracket, inside of the front/top groove of the headrail.
2. Lift the headrail by pushing upward from the bottom until you hear the back “click”, indicating proper installation.



After the headrail is fully installed, simply reattach the fabric to the Velcro along the top.



INSTALLING THE TENSION SAFETY DEVICE (CHAIN OPERATED SHADES)

1. Place the bead chain in the bottom groove of the tension safety device base. Snap cover onto the base. While keeping the cover in place, pull the chain out of the groove.



2. Pull the tension safety device straight down until the chain is fully tensioned. The plunger insert will be fully raised.



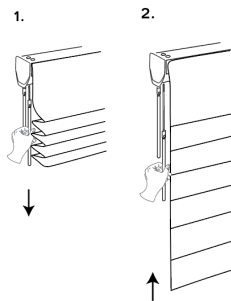
3. Mark locations for screws on the window frame. Pre-drill holes if needed, and use a screwdriver to attach tension devices to the window frame.



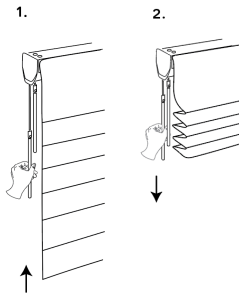
THE TWIN PULL SYSTEM

The Twin Pull system is delivered pre-installed with all necessary operating hardware, requiring no additional assembly prior to mounting.

To lower the shade, pull the back wand downward to the desired height.



To raise the shade, pull the front wand downward to the desired height.

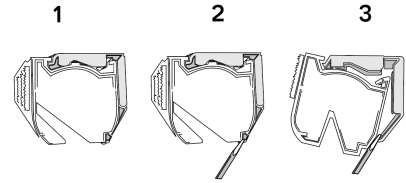


ADJUSTING YOUR SHADE

Detaching The Shade From The Headrail

Please Note: For systems using more than two end brackets, remove the end brackets first, then continue removing the brackets in between.

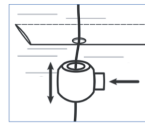
- Insert a flathead screwdriver into the front/bottom tab of the bracket.
- Press inward, and slightly twist the screwdriver to disengage the brackets and release the headrail.



LEVELLING YOUR SHADE

If the bottom hem is uneven:

- Locate the small plastic orbs at the ends of the lift strings.
- Press the button on the side of the orb.
- Slide the orb slightly up or down to level the shade.
- Release the button to lock the new position.
- Repeat for other orbs, as needed.



COMPLETING INSTALLATION

Dressing Your Shade

Some Roman shade styles, especially those made with heavier fabrics, may need a brief, break-in period to develop consistent, uniform folds. To help establish the fabric's memory:

- Lower the shade a couple of inches.
- Starting with the top fold, gently adjust and smooth each fold by hand.
- Work your way down the shade, smoothing each fold from the center outward.
- Once all folds are neatly arranged, leave the shade in the fully raised position for approximately 7 days.

This process helps train the fabric and encourages the shade to stack evenly and maintain crisp, uniform folds over time.

ROMAN SHADE CARE

- We recommend using a lint roller for routine care.
- You may also dismount the Roman shades from the wall brackets and gently shake them to refresh the fabric.
- If necessary, spot clean with a mild detergent, such as Ivory or Dawn, with distilled water to avoid watermarks.

If you have additional questions of how to care for your Roman shades, please contact Customer Care at 1-800-256-5005 or customercare@regaldrapes.com.

Thank you for placing your trust in our craftsmanship, and allowing us to be a part of your home. It has been our privilege to create something uniquely yours, and we hope it brings beauty and enjoyment to your home for many years to come.

The Regal Drapes Team